



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>INSTITUTE OF PHARMACY AND TECHNOLOGY SALIPUR</b>
• Name of the Head of the institution	<b>Prof. (Dr.) Santosh Kumar Mahapatra</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	
• Mobile no	<b>9438139544</b>
• Registered e-mail	<b>mailipt@yahoo.co.in</b>
• Alternate e-mail	<b>mailiptsalipur@gmail.com</b>
• Address	<b>At/PO-Salipur, Dist. Cuttack</b>
• City/Town	<b>Salipur</b>
• State/UT	<b>Odisha</b>
• Pin Code	<b>754202</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Biju Patnaik University of Technology, Odisha</b>				
• Name of the IQAC Coordinator	<b>Dr. Prabir Kumar Sinha Mahapatra</b>				
• Phone No.					
• Alternate phone No.	<b>9437052184</b>				
• Mobile	<b>8249416100</b>				
• IQAC e-mail address	<b>pksmahapatra2003@gmail.com</b>				
• Alternate Email address	<b>mailipt@yahoo.co.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.iptsalipur.org/naac-aqar/">https://www.iptsalipur.org/naac-aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.iptsalipur.org/academic-calendar/">https://www.iptsalipur.org/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.65</b>	<b>2021</b>	<b>20/10/2021</b>	<b>19/10/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>15/12/2018</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Biswaranjan Mohanty	Grant for Organizing Conference (GOC)	AICTE	2021 6 Months	50,000
Dr. Prabir Kumar Sinhamahapatra	Scheme for Promoting Interests, Creativity and Ethics among Students (SPICES)	AICTE	2021 1 Years	1,00,000
Dr. Sidhartha Sankar Kar	Teachers Associateship for Research Excellence (TARE)	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	2021 3 years	18,30,000
Dr. Sidhartha Sankar Kar	Hackathon Idea	MSME, GOI	2022-23	12.75

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded

<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
• If yes, mention the amount	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Promoted to Audio visual teaching learning	
Doubt clearing class through Google Class Room	
Creation of Club cultures for various cocurricular & extra curricular activities	
Improvement in research laboratory for reseach activities	
Implementation of regular spiritual counselling session	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To get research grants from various funding agencies	Applied to AICTE, DST, MSME Hackathon. Received research grant from DST & MSME, Govt. of India
To organise workshop/conference/seminar	Two numbers of workshops/conference/seminar have been organised.
Up-gradation of library	Established the Audio visual system and purchased journals, e-journals, and books. Already registered in E-ShodhSindhu
Counselling to students	Improvement in mental health & educational quality
To improve research and publication	Numbers of research articles published in good journal, number of books published by the faculty members and number of patent applied & published in Patent journal
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	01/02/2022

#### 15. Multidisciplinary / interdisciplinary

Describe very precisely the plan and vision of the Institution to make marked change itself into a multidisciplinary institution.

Demarcate the Institutional approach towards the integration of science and humanities and provide the detail of programs with combinations.

What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

Does the institution offer flexible, advanced, and pioneering curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain

Illustrate any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

#### 16. Academic bank of credits (ABC):

Describe the virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey.

Whether a link is created with hyperlink to the ABC URL.

Describe the virtual mechanism that will deal with the credits earned by students of Higher Education Institutes.

Does the Institution registered under ABS to enable the learners to avail the facilities of multicentre and exit during the chosen programs or courses? Provide details

Illustrate the initiatives under taken by the institution for collaborative and internationalization of education and make enable for the credit transfer between India and foreign countries.

Describe the initiatives taken by the institution to fulfil the requirement of Academic bank of credits as proposed in NEP 2020.

How faculties are fortified to design their own curricular and pedagogical approaches within the desired framework, including reading material selections, textbook, and assignments.

### **17.Skill development:**

Describe the efforts made by the institution to reinforce the vocational education and soft skills of students in arrangement with National Skills Qualifications Framework.

Provide the details of the programmes offered to insist the vocational education and its integration into normal education.

How the institution is providing Value-based education to indoctrinate positivity amongst the learner that include the development of ethical, humanistic, universal, and Constitutional human values of scientific temper, citizenship values, truth, non-violence, and life skills.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

iv. National Skill Development Corporation association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

v. Skilling courses are planned to be offered to students through virtual and/or distance mode.

e) Describe any good and reliable practice/s of the institution pertaining to the Skill development in view of NEP 2020.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Describe the plan and policy regarding the incorporation of the Indian Knowledge system into the curriculum using both offline and virtual courses. What are the institutions plans to train its faculties to provide the classroom delivery in both English and local language (bilingual mode)? Provide the details.

Provide the details of the degree courses taught in English and local traditional language (Bilingual) in the institution.

Describe the steps taken by the institution to preserve and promote the followings:

1. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.).
2. Indian ancient traditional knowledge.
3. Indian Arts.
4. Indian Culture and traditions.

Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Describe the institutional initiatives to convert its curriculum towards Outcome based Education (OBE)?

Explain the initiatives made by the institution to internment the Outcome based education in teaching and learning practices.

Describe any good practice/s of the institution affecting to the Outcome based education (OBE) in merge of NEP 2020.

### **20.Distance education/online education:**

Describe the possibilities of offering vocational courses through Open Distance Learning mode in the institution.

Describe about technological tools that are adopted and their

development for teaching learning activities.

Provide the details about the institutional initiations towards the blended learning.

Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

**Towards promoting holistic and multidisciplinary Liberal Education:**

Describe the steps taken to develop all capacities of human beings -intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner.

Describe the approaches to curriculum integration which focuses primarily on the different disciplines and the diverse perspectives they bring to illustrate a topic, theme or issue.

Mention the programmes/curricula developed, with multidisciplinary subject combinations across Arts, humanities and Sciences, maintaining the rigour of Learning.

Preparation and provision for multiple entry and exit options to UG students at the end of each of the three years with relevant certification as per NEP 2020.

Development of innovative credit-based courses that include flexible and innovative curricula that include projects in the areas of community engagement & service, environmental education, and value-based education towards ensuring holistic and multidisciplinary education to students.

Preparation for a 4-year teaching intensive or research-intensive honours degree to promote higher level academic/research experience relevant to solve societal problems.

## **Extended Profile**

### **1.Programme**

1.1

67

Number of courses offered by the institution across all programs during the year



File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 530

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 55

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 142

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 26

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 31

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>67</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>530</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>55</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>142</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>26</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	31
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	20650255
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	109
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We assure a successful curriculum plan by adhering to a well-defined procedure. The BPUT, Rourkela, the PCI, and the AICTE, New Delhi are only few of the regulatory bodies whose standards are carefully adhered to by the university. This Institution pays close attention to the courses offered by the University. The burden of bridging the gap between what employers want and what is taught at universities rests on the shoulders of senior, experienced faculty members. The curriculum is offered in a variety of forms, with regular time-bound theoretical and practical courses being among them. The mentor mentee system is introduced to incoming students in their first year and continues throughout their time at the institute. The training curriculum, industrial visit, and seminars are all coordinated by the training and placement coordinator in cooperation with the principal. The University of their choice requires all B. Pharm students to complete a project and participate in industrial/hospital training. Students earning an M. Pharm degree spend one year

working on a research or development project in an academic institution or in industry. In order to help students develop the correct mindset and approach while communicating, we provide them with specialized instruction, training, group discussion, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.1-The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-and-documented-process-compressed.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.1-The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-and-documented-process-compressed.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University Publishes a program wise academic calendar every year before commencement of the program. As per the BPUT academic calendar, the institute also prepares its own academic calendar for every year. All the activities like registration, semester assessment, sessional & University level examination, co-curricular activities, etc. are carried out by the institute on a regular basis. Based on the college academic calendar, as per the advice of IQAC, Institutional Examination Committee & academic committee prepares a time table for class work, schedule for sessional examinations. The timetable is then displayed on the college website and notice board, also e-mailed to individual students. The continuous internal evaluation of semester assessment is conducted as per the academic calendar. The question paper is submitted to the examination section by the subject teacher. The examinations are conducted under CCTV surveillance by the Invigilators assigned by the examination in charge. In semester/sessional examination answer papers, after evaluation by faculty, are shown to all students. If the students have any query, faculty members address these queries of students with regard to answers written by them. If any mistake in evaluation or totalling is observed, it is also corrected. The marks scored by students in internal examinations are entered in the university examination portal as per university direction.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CI.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CI.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute is most serious about various issues pertaining to ethics, gender, human values and environment. The Institute follows the government guideline for its various programs throughout the year. The institute constituted committees for Gender sensitization, Sexualharassment, Anti-ragging committee, etc. these committees conduct different programs throughout the

year. The students of this institution participate in different flagship programs announced by AICTE, MHRD, PCI. Our campus is ragging free, Plastic free & full of greenery. Girl students are given due priorities in their participation in various programs. which builds a strong confidence among newcomers. Social Activities like Health Camp, Blood Donation Camp, Plantation activity, Swachh Bharat Abhiyan, EkBharat Shreshtha Bharat, Cancer Awareness program and AIDS awareness Rallies; which makes the students directly feel the importance of social service with professional ethics. The institute also celebrates Constitution Day, Teachers Day, Librarian days, Women's Day, World Pharmacy Week, National Pharmacy Week etc. to make the students aware about the importance of those days. Our Institute is continuously bringing attention to our students to attend state level National & International seminars, conferences organised by the Institute, Universities, OPIF, APTI, IPA and other professional bodies, various competitions arranged by the institute or other than our institute in Odisha & outside of the State.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

142

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.iptsalipur.org/student-feedback-form/">https://www.iptsalipur.org/student-feedback-form/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded



### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.iptsalipur.org/student-feedback-form/">https://www.iptsalipur.org/student-feedback-form/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

160

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

28

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institutional assessment process on teaching learning Method adopted to identify the slow learners and advance learners are as follows: 1.Performance during regular class and class test

examination is monitor of individual students 2.Result of previous examination 3.Counselling meeting by respective subject teacher to identify for slow learners 4.Continuous interaction, evaluation & transperent result analysis 5.Information from the Mentor to guardians regarding their student performance and day to day activity.

Review process on teaching learning and Corrective Measures Taken to resolve an issue pertaining to a category of students are Measures concerned for an individual student is 1.Academic poor performance of students are identified and take extra classes for their improvement 2.Poor English are improve by arranging extra classes 3.Quality Education and providing e-contents through college web portal 4.Career fear ness can be improved by career counselling seminar conducted by industrial experts 5.Lack of publication are scrutinized and encouraged to students for quality publication in Scopus or reputed journals. Students are also advised to take part in different scientific seminars and ethical seminars which will help improve their personality & moral value of the students. 6.Worried to appear in a competitive examination and guided by a mentor to appear in a different competitive examination 7.Internet Asses for study material & personal counselling 8.GPAT Scholar Lecture class/Coaching class/Online examination Assistant 9.Initiation for Research Centre staff in charge for promoting research activity among the students

Result of the above measures Enhancement in the student performance achieved in the subsequent academic year

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/learning-materials/">https://www.iptsalipur.org/learning-materials/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
530	26

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential learning
2. Participatory learning & Problem solving methodologies
3. Project work

### Experiential learning

Institute has adopted different student-centric methods. Experiential Learning to provide a higher degree of thoughts relating to a particular subject of pharmacy. Pharmacy is an applied Sciences where every student needs to apply their theoretical knowledge in productive activity like Pharmacological Screening of chemical substance, Analysis of chemical substance of drugs, formulation development for a specific purpose. Teachers are sharing subject content with relation to the real-life which builds confidence to work in different environments like hospital, academics, research organisation, Pharmaceutical Industry and also in Pharmaceutical Marketing. Recent elearning system is conducive for students to learn remotely.

Participatory learning, Problem solving methodologies Our Institution has adopted various pedagogical innovative teaching methods such as Google Meet, Classroom, Sheet, Zoom, group discussion, problem passing, You Tube, Spotify, Whatsapp, Gmass are used for sharing information in form of audio visual lecture, audio lecture, PPT, PDF file, e-link of various eresource. Our classrooms are well-equipped with Projector for PowerPoint presentations, virtual presentations, software's and demonstration through CDs & DVDs. Additionally, the smart room with smart board facility was added for improvement of the same.

Project works: Students are encouraged to carry out in-house research projects as the institution is enriched with necessary infrastructural and knowledge resource facilities, the students can follow various national & international journals including the e-journal of Elsevier/Bentham for their ready reference. They avail the facility of a well equipped instrument laboratory for their purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2020/11/8-Free-E-Resources.pdf">https://www.iptsalipur.org/wp-content/uploads/2020/11/8-Free-E-Resources.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institutions encourage their teachers to adopt a modernized learning approach along with conventional teaching methodology. Our institute is extensively using ICT based e-learning systems for effective teaching-learning process. Students can easily connect the teacher at any time for study material, doubt clearing etc. Teachers upload their notes, questionnaires on college websites. Teachers have been trained by SWAYAM, NPTEL, MOOCS, APTI through the FDP program in ICT based teaching. Teachers are regularly participating in the Faculty development programs organized by various institutions, universities in collaboration with AICTE and other regulatory bodies. All the faculty have been trained to utilize e-resources facilities in their regular classes. All Teachers are advised to update their skill & knowledge on the Current research-based pedagogical methods and ICT-blended online & offline mode of learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

336

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic calendar is prepared with reference to Biju Patnaik University of Technology, Odisha and being notified to the students prior to the starting of the session which include theory & Practical classes, class test examination schedule and about the end semester of university examination. Institute examination committees include Principal, Senior teachers, IQAC Coordinator, Examination In charge of B Pharm & M Pharm, they regularly monitor and upgrade the evaluation process like Class Test Examination, Assignment, Project Work, Seminar as per BPUT & Pharmacy Council of India. The examination pattern is in continuous mode, internal assessment of every theory subject is conducted which includes attendance, academic activities and student-teacher interaction. Students are intimated about the score of the internal examination during answer script verification and through their individual mail & hard copy notification. All the marks are uploaded in the university online portal within scheduled date & time as per the notification of university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.iptsalipur.org/class-test-mark/">https://www.iptsalipur.org/class-test-mark/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute sticks to the academic calendar for conducting all the internal examinations in schedule date & time, which reduces the confusion among students & builds the rationality of the Examination System. Sometimes institutes adopt a suitable time

saving method to complete the examination in a specified schedule and regulation prescribed by the PCI/university. The assessment for the sessional examination is carried out meticulously and if the students do not obtain minimum required marks or absent with specified valid ground, they are permitted to appear for the repeat examinations.

student verified their evaluated answer scripts in a class and any mistake found in evaluation shown to respective subject teacher and corrected then instantly, thereafter final marks send to the ExaminationI/C for entry into internal marks registered.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://e-grievance.iptsalipur.org/">https://e-grievance.iptsalipur.org/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course curriculum for each program is provided by PCI, New Delhi and implemented by BPUT, Odisha. As the institute follows outcome-based education, Course Outcomes (COs) are defined for all the courses in the curriculum by the faculty member of this institute.

The Program Outcomes (POs) are defined by National Board of Accreditation (NBA), New Delhi and are to be fulfilled by all the programs in higher education. There are eleven POs defined by the NBA and the institute follows the same.

The POs and COs are disseminated to all the stakeholders through various means. Vision, Mission and PEOs are displayed on the institute's website, various places of the campus.

The following platforms are used to disseminate the POs and PEOs to the stakeholders. Induction Program / Orientation Program to students & parents

- Students and Teacher Meeting : To students
- Parent Teacher Meeting: To parents

- Campus Recruitment Drives: To employer
- Employers Alumni Meet: To alumni
- Symbolically through Newsletters, Technical Magazines, etc.,

The COs are published on the institute's website and disseminated to students through subject teacher and lesson plan.

COs are made available and communicated to teachers and students via Institute website.

- Announcements to the students during the beginning of each semester and throughout.
- Discussion by faculty in the departmental meetings.
- Faculty discussing CO's during department events.
- As and when syllabus are changed and industrial need varies, CO's are modified

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.iptsalipur.org/vision-and-mission/">https://www.iptsalipur.org/vision-and-mission/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### DIRECT ASSESSMENT TOOLS

**Assignments:** The assignments are designed to assess student's knowledge in pharmacy subjects and problem solving.

**Class Test Examinations:** The programme outcomes are assessed by the performance of students in the class test examinations conducted twice in a semester. The class test examinations question paper comprises objective and descriptive type questions. The objective type questions include one mark multiple choice questions.

**End Semester Examinations:** End Semester examination is an important tool for assessing whether all the POs are attained or not. Examination is more focused on attainment of programme outcomes and course outcomes using objective and descriptive examination.



**Seminar:** Seminars and conferences are conducted frequently and feedback is collected from the students. Faculty members and students are participating in such seminars & conferences. Most of the recent topics are presented in the seminar & conference.

#### Project Work:

Students are encouraged to carry out in-house research projects as the institution is enriched with necessary facilities. Project works were planned to reach the attainment of POs.

Every subject teacher gives Assignment to each and every students and collect the same in printed form before the end of each semester. Regular experiment & Viva-voce are conducted for each practical classes.

#### INDIRECT ASSESSMENT TOOLS:

1. Competitive examination result. 2. Placement & Higher study records. 3. Alumni Survey. 4. Employer Survey

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.iptsalipur.org/class-test-mark/">https://www.iptsalipur.org/class-test-mark/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/2.6.3_Result-Link-to-website.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/2.6.3_Result-Link-to-website.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.iptsalipur.org/wp-content/uploads/2022/12/Student-Satisfaction-Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

32.55

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/Tare">https://www.serbonline.in/SERB/Tare</a> <a href="https://my.msme.gov.in/inc/Default.aspx">https://my.msme.gov.in/inc/Default.aspx</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is also organising the eco-friendly environment among the students and the alumni, through which the alumni are continuously visiting the institution and delivering the seminar for personality development and professional future prospective.

To establish the innovative ecosystem the institution is emphasizing on the student research both at undergraduate and postgraduate level. Students are initiated to participate in the basic research. This was facilitated by the Nodal Centre of Research as declared by the affiliating university.

The institute constitutes the registered alumni under society and the alumni are highly focused for their interaction with current students. The institute is in liaison with the Pharmaceutical industry for carrying out their research project.

Institute having EDC cell & MSME Incubation center, it inculcates innovation among the teachers & students.

EDC & MSME incubation center Activities are:

- It is expected to promote entrepreneurs in the thrust areas.
- It helps to develop the products and processes related to pharmaceutical care.
- It looks to provide infrastructure facilities and Technical support for incubation of the opportunities.
- Innovations Supported through IPTEDC & IPT incubation center:

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://my.msme.gov.in/inc/HI/HIBIPrint.aspx_file:///C:/Users/TEMP.ACHUTA199_7.008/Downloads/PAMCHIAPPROVED_ANX_300133538.pdf">https://my.msme.gov.in/inc/HI/HIBIPrint.aspx_file:///C:/Users/TEMP.ACHUTA199_7.008/Downloads/PAMCHIAPPROVED_ANX_300133538.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	<a href="https://www.iptsalipur.org/research/">https://www.iptsalipur.org/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

52

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the students and faculties to participate in the various programmes such are World Aids Day, International Pharmacist Day, National Pharmacy Week, World Environment Day,

International Women's Day, Librarian's Day, Unata Bharat Abhiyan, World Blood Donation Day. The institution carried several activities related to social activities, overall development of Village including both financial and health. The villages present in and around the institution have provided several benefits by organising social camps, health camps, which educated the people about their hygiene, sanitation, literacy and various health issues. The Institution is assisting the students in getting the scholarship from the Government. The institution conducts several seminars, discussion, interaction with spiritual and motivational persons for the development of the intellectual, mental, physical, emotional and social abilities. The institute is always insisting the students maintain their health in the proper way. The institution is displaying various quotations in the college campus to develop the spiritual mind in the minds of students and nearby social people. The institute is continuously organising the Pharma-Rally in which many placards mentioning various instructions and themes related to Drugs and Health are being shown for awareness of social people. Many blood donation programs are being done in the institution in which social people are being invited and make them aware that the blood donation is a good practice for the Health despite that the donor should be healthy.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1220

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institute is to provide infrastructure as per the norms of AICTE, PCI and upgrade as per the growth expansion. The institute is spread over a vibrant campus of 5.2 Acres, on the banks of river Chitrotpala having a green and serene atmosphere in the rural belt of Odisha. The Build-up area of the total infrastructure of the college campus is around 8,500 Sq.M. The total 14 rooms of classrooms and 20 rooms of Laboratories are well ventilated and well equipped with advanced tools necessary for teaching and learning. The advanced tools include Experimental Pharmacology (Ex Pharm Series Software) is used for conduct of practical classes of Pharmacology subject.



The institute is well equipped with all types of ICT facilities. All laboratories are fully well-equipped with the latest state of the art, technology & equipment, with sufficient quantity of instruments, glassware & chemicals for regular class works, project works and research activities. Apart from regular laboratories, other laboratory facilities such as Central Instrument room, Machine room, CPCSEA approved animal house, separate CADD laboratory for synthetic research activities, a 10 sq.m. Aseptic area facility for Microbiological work. The library is equipped for assessing e-resource materials and NPTEL Lectures for the benefit of our students & teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/facilities/">https://www.iptsalipur.org/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is very much interested in the overall development of the institute. Institutes always promote participation of students in co-curricular and extracurricular activities, that helps the student to build leadership, team spirit, competitive attitude etc. Annual sports are one of the most important activities held every year for our students. It continues for a week during the winter session. All the students participate in the annual sports and cultural meet during that period. Students showcase their hidden talents and get appreciation. Institution having TRCA (Team of Recreation & Creativity Association), which is constituted into different clubs as per the interest of the students. Name of different Club: 1. Fine Art club. 2. EBSB and Social Activities Club 3. Drama and Media Club 4, Dance and Music Club 5. Quiz, Debate and Painting club 6. Sports Club Activities of the Club: Hallabol: Sports event of institute Ignite: state level sports competition Eureka: during week long Orientation Program for fresher. Photography and media bite (video) Dance and Music competition: During Ganesh Puja, Debate, Quiz. Painting Drama & Mono acting: During Saraswati Puja. Annual fest: 3 days cultural program during March- April, Rangoli competition EBSB program: Every month as per AICTE institute mapping.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2021/04/Classroom-photo.jpg">https://www.iptsalipur.org/wp-content/uploads/2021/04/Classroom-photo.jpg</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

31,86,147

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central J.K. Memorial Library is located at the central place

of the institute, spread over the area of 550Sq.Mtr. This knowledge providing centre has a huge collection of books, e-books, Journals, e-journals, Dissertation on various topics related Pharmaceutical Sciences. The library has a collection of 15372 books, 1651 number of Titles. Central subscription of online databases like DELNET which provides access to e-books and e-journals are available. The library subscribed to around 42 print journals every year which includes National & International Journals. The institute library uses NIC Open Access Library Software for all affairs of the Library. All books are Barcoded for book circulation and surveillance cameras are installed in the library for supervision. Open student access catalogue facility with one computer terminal and xerox facility is available in the library. The library is automated and it is digitalised. It is equipped with 10 desktops with Internet & LAN connectivity for accessing e-resources and available hardcopies, two numbers of printers are provided.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.iptsalipur.org/library/">https://www.iptsalipur.org/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.98

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities: Projector, computer, CCTV camera, Wi-fi, ERP system, Automated attendance system. IT facilities of the institute are maintained by a trained person from the locality. Latest Versions of computers purchased, connected with LAN with Internet facility, dedicated teachers are there to look after computer education, staff members are experts in computing system, Internet connection and printer are integrated part of the centre. Students learn computing and net activities in their regular classworks. Every year substantial budget provision and utilization is made for computer related activities. All the building is connected by CCTV networks and Wi-Fi router, fibre optic is used. uninterrupted net connectivity is one of most important concerns of the authority, presently many Geo-fi are used for net connectivity with BSNL Broadband. The ICT equipment of 10 multimedia projectors, 2 numbers of Public Address Systems, 8 numbers of Biometric Finger-Print, 45 numbers of CCTV Cameras surveillance equipment for campus safety and management are installed. The computer centre also provides continuous and uninterrupted services by coordinating and extending hardware & networking support to all the academic departments,

examination, administration office, library, and other central facilities. Computers in-charge act as a single point of support for designing, procuring, installing, interfacing, troubleshooting and maintaining of IT devices and peripherals. Updating the Internet facility and services from time to time to cater to the academic and research needs in the Campus. Consecutive up gradation arrangements are incorporated into the yearly spending plan.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/">https://www.iptsalipur.org/</a>

#### 4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20.65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical academic and support facilities like Classrooms, Laboratory, Computer centre, Seminar hall, Auditorium hall, Smart room etc. are regularly used and updated as per the requirement of students and regulatory bodies. There is an Institute level construction committee that looks after the various aspects of construction, utilization and maintenance of the physical, academic infrastructure and support facilities. Different class rooms and laboratories are allotted to students of different years and semesters, which is reflected in the published time table. Certain laboratories are required to be shared and utilized as common facilities. Such facilities like central instrument room, Machine room, computer laboratory, Library etc. are shared by different departments. Laboratory in charge, along with laboratory assistant, ensures proper working of all equipment at the beginning of each semester. Repairs and Maintenance of laboratory equipment's are initiated by the respective Laboratory In charge through the chemical store in charge. Routine computer maintenance, software installations, networking are handled by Computer & CCTV In charge through consultation with the service engineer. The library in charge along with the supporting staff members looks after the working and maintenance of the library. The Sports and games In charge take responsibility of the sports infrastructure. The maintenance department takes care of electric grid system within the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/facilities/">https://www.iptsalipur.org/facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.iptsalipur.org/skill-enhancement/">https://www.iptsalipur.org/skill-enhancement/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

75

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute creates a platform for the active participation of the students in various academic and administrative bodies including other activities. This empowers the students in gaining

leadership qualities, Punctuality, abidness towards maintaining rules and regulations and execution of skills. They are providing enough support to college related academic / administrative work with the help of other students.

The institute constituted an anti-ragging committee comprising the student's representative and they look after the fresher's admitted in this institution. To explore the inert talent of the students, institutes form different clubs, which are mainly represented and run by the students under the guidance of faculty members that creates enormous scope to explore their talents. Institute has different committee's like sports committee, cultural committee, academic committee, IQAC anti ragging committee, etc. in which students are the members. Their suggestions and participation are always welcomed by the authority for the overall progress of the institution. Presently institutions introduce the Class Representative system. Students are participated in several programs like Swachha Bharat, Abhiyan, Unnat Bharat Abhiyan, Blood Donation Camp, Health Check-up Camp, AIDs Awareness Rally, Cancer Awareness program, Plantation, National Pharmacy Week, World Pharmacist Day, Teachers Day, Womens Day, Ek Bharat Shreshtha Bharat, etc.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute of Pharmacy & Technology, Salipur Alumni association was formed in the year 2018 by registering under Society registration Act. All the students of IPT (Diploma, Bpharm and Mpharm) are eligible to become members of the Association just by filling an online form available in the web portal. The subscribers to the memorandum shall be the founder members as well as Life members of the Association. These founder life members nominated by the Patron shall be the members of the First Executive Committee. There has been a total contribution of Rs 2512/ from the alumni in that period . Institutional web portal serves as a main interface for connection of the past alumni. Institution has Facebook, Instagram, WhatsApp, and a page for its alumni. Developing an active and engaged alumni network empowers both the Institute and its students, confirming whether our alumni are interacting with the Institute and its student body, attending events and serving as volunteers. The Alumni members who are settled in foreign countries, whenever they visited India, they used to deliver lectures on recent advancements in pharmacy profession and career counseling and also motivated and guided the students for their higher studies.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/alumini/">https://www.iptsalipur.org/alumini/</a>
Upload any additional information	<a href="#">View File</a>

## 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Institutional Vision and Leadership:** The institution focuses on its vision and mission for streamlining its growth and effective governance. The institution has produced skilled technical manpower in the field of Pharmaceutical Sciences in the coastal belt of Odisha, for the last 38 years.

**Vision:** to generate competent pharma human resources.

**Mission:** To impart quality education in pharmacy with continuous enrichment of knowledge and skill, to teach a competitive attitude, and leadership quality with an ethical approach, and to meet the dynamic needs of the global village in all relevant fields.

To achieve the laid down vision the institution focuses on students from the very initial days by dividing them into small groups of 20 students each and assigning them to mentors who facilitate students in developing themselves into employable manpower and instill in them knowledge and self-confidence for becoming emerging entrepreneurs.

The institution's alumni database justifies its stated vision and mission in totality. All activities carried out within the institution are always student-centric, reflected through its academic infrastructure, Physical infrastructure, and serene learning atmosphere. All stakeholders of the institution including the principal works for the stated objective and the students are also involved in representing various bodies.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/vision-and-mission/">https://www.iptsalipur.org/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing institutional body meets quarterly in a year to focus on the developmental and academic aspects of the college. The college GB, principal, and staff members take the implemented decisions through decentralization and participative management.

The Head of the institution in consultation with staff members prepares the prospective plans for the long-term and short-term goals of the college and implements them through various conveners, Department Heads, IQAC, and other committees.

The IQAC cell of our institution supervises all measure tasks related to teaching-learning, academic, and administrative planning & implementation.

A grievance redressal committee consisting of senior members is constituted.

The institutional Animal ethical committee (IAEC) is framed in accordance with the norms and protocols of CPCSEA.

As per the UGC regulation on curbing the menace of ragging in Higher educational institutions, an Anti-Ragging committee comprising Senior faculty members, Senior students, Principal, Management Members, Alumni, Parents, Hostel warden & local legal authority is established.

As per guidelines, the Women Grievance Cell comprising senior teaching/non-teaching staff members is established for Girl students as well as women employees, who may report any harassment/sexual abuse at the workplace to this committee, and the admission committee is constituted.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/institutional-information/">https://www.iptsalipur.org/institutional-information/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A prospective and strategic plan is made by the institution to meet the requirements of the corporate sector. The institution has developed a strategic plan in 2016 for the promotion of R&D, getting NBA Accreditation, and NAAC accredited from 2021 to 2026. By establishing an IQAC cell, the institute has made efforts in teaching quality teaching-learning and enhanced industry-institute interaction.

**NBA Accreditation:** we have successfully completed and continued the NBA accreditation process for B. Pharm from 2017 to 2024.

**R&D:** Research and development were institutionalized and many research papers were published through peer-reviewed journals in the year 2016-17 onwards. Affiliated Nodal Centre for Research under BPUT, Odisha. Institutional Collaboration with the NIPER, Kolkatta, India, and received a SERB TARE Research Project. The Institution has gained credit for the Incubation center for MSME, as approved by the MSME, Govt. of Odisha.

**Training & Placement:** The institution has an active training and placement cell which continuously mentors the students and they provide the platform for industry-institute interaction in various ways. The staff is exposed to training programs MOOC, SWAYAM, and NPTEL.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/iqac-committee/">https://www.iptsalipur.org/iqac-committee/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institute publish the service rule, Recruitment rule & Promotion rule in the year 2010 (Uploaded on the website).

Administrative setup:

President

Final authority for approval of the various decision

Vice President

In absence of President's final authority for approval of the various decision

Secretary

Participates in the administration of the institution & management.

Principal

The connecting link between the institute & management looks after the day-to-day administration of the institution.

Account & Academic Bursar

Look after the financial management & academic activities.

Appointments and rules published from time to time are presented below as approved by the Governing body.

Particulars

Month & Year

6th Pay implementation & Promotional rule as per AICTE

AICTE rule published Jan'2010 Institute implement from Aug[1]Sept'2010

Charge distribution (Decentralization of activities)

July-Aug. Every year



**Admission rules**

Jan-Feb every year

**Service rule**

Draft

**Web notification**

As and when required

Service rules are prepared by the institute and uploaded to the institutional web portal. Recruitment & Promotional rules are followed as per AICTE. Any modification in the policy was amended through GB resolution. The institution has an organizational chart. Their recommendation is placed in GB and executed accordingly. The GB meetings are conducted twice a year.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2017/03/AICTE-Rules.pdf">https://www.iptsalipur.org/wp-content/uploads/2017/03/AICTE-Rules.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.iptsalipur.org/institutional-information/">https://www.iptsalipur.org/institutional-information/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The staff members are covered under the following welfare schemes:

-

a) As per the norms of AICTE & Govt. of Odisha, pay commission recommendations are implemented.

b) Teaching and non-teaching staff is covered by Group Insurance Scheme under LIC.

c) All the Teaching and non-teaching staff members are given a medical allowance of Rs. 6,000/- per year.

d) All the Teaching and non-teaching staff members are given Employees Provident Fund (EPF) as per PF rule.

e) There is a provision of gratuity for all Teaching and non-teaching staff members as per institutional provision on retirement.

f) Medicines are available in the health center of our college for minor ailments.

g) Service, conduct and leave rules are as per institutional service rules.

h) For attending QIP, FDP, workshops, and conferences and for pursuing Ph.D. work, the college provides leave as OD.

i) In case of non-accumulation of EL, special leave is sanctioned for urgent rituals like Marriage, Thread Ceremony, Funeral work, and all medical grounds.

j) Bank & ATM facilities are available on the campus.

k) The management made a resolution for providing a one-time research assistant to the staff members to promote R & D initiative through sponsoring Rs. 500,000.00 to NCR, BPUT, and Rourkela.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculties of Higher Education Institutions today have to perform a variety of tasks pertaining to diverse roles. In addition to instruction, Faculty need to innovate and conduct research for their self-renewal, keep abreast with changes in technology, and

develop expertise for the effective implementation of curricula. They are also expected to provide services to the hospitals/ industry and community in large for understanding and contributing to the solution of real life problems. Another role relates to the shouldering of administrative responsibilities to co-operation with other Faculty, heads-of-departments and the Head of Institute. An effective performance appraisal system for Faculty is vital for optimizing the contribution of Individual Faculty to institutional performance.

The assessment is based on: A well defined system instituted for all the assessment years.

Self appraisal form supplied to the faculty in the month of July and verified the same by the authority in the month of August with the necessary intimation in terms of appreciation, advice for improvement. Its implementation and effectiveness Increments are released on the basis of yearly appraisal reports.

Appraisal based on following criteria: Performance in Teaching Learning, Involvement in Institutional Development, Contribution in Research & Development. Involvement in Extracurricular & outreach activity.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/appointmentpromotion-rules/">https://www.iptsalipur.org/appointmentpromotion-rules/</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has maintained a transparent financial system. There is a defined protocol for sanction of budget for regular expenditure. Budget preparation from the grassroot level contribution and by computing expected Income approximate in month of February and March every year. This was modified and ratified in the Governing Body during September- October in the governing body meeting. Students paid their tuition and other fees directly in Institution premise Bank. Corresponding to these expenditures, bills and vouchers are processed through a defined channel for

final payment from accounts. All bills and vouchers are audited through an internal audit system, as all the records of expenses are maintained in the account section. An external auditor is hired by the institution for statutory financial audit and the audit report is submitted by a Chartered accountant, Institution filled yearly return in time and get back TDS deducted if any. Institution never paid any taxes as it enjoyed 12A registration, and maintained an account in accordance with Income tax Law. Institutional financial activities are very transparent and a publicly accountable account bursar is one of the important faculty members which look after all the account activities of the institutes.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/budget-financial-assistance/">https://www.iptsalipur.org/budget-financial-assistance/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute prepares a budget for every financial year for effective utilization of finance for academic, administrative and developmental activities with an objective of satisfying the vision and mission statement. We have an authorized financial committee, who looks into the utilization of allocated funds on several heads, disbursed in the budget.

Institution fund are based on student tuition fees and interest on fixed deposit, very small amount are collected from hostel and rent. Institutes consistently trying to get fund from govt. and semi govt. organization or from private organizations through consultancy and grant, major success till waited.

The budget is the prepared keeping in view the projected revenue to be earned and the general expenditure and capital expenditure to be incurred. For preparation of the budget, the Principal along with the financial committee take into consideration the requirement of every department before sanction of the final budget. There are different procurement committees of the institution who ensure that the funds are monitored and utilized in an effective manner.

Finally, the management reviews the financial activity through scrutiny of budget versus actual expenditure made there under.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/budget-financial-assistance/">https://www.iptsalipur.org/budget-financial-assistance/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution constantly monitors and guides the various activities like Academic, Research, Administrative and infrastructural development through various committees. IQAC planning for running of academic activities by preparing academic calendar in view of strict adherence to time schedule activities such as examination, infrastructural development, celebration. For IQAC has established the Mentor-Mentee system in which the mentor will constantly and continuously monitor the mentee, class work and examination performance including other administrative issues. Before the commencement of the academic session, IQAC fixes lesson plans, course handout, and experimental methodology.

IQAC also looks after syllabus completion, remedial class, and tutorial class. IQAC asks monthly and annually for the academic report and verifies accordingly. The IQAC frames student and faculties personal and skill development, by implementing the

seminar, conference, convention, workshop, industrial and hospital training, research exchange, and publication. For regular monitoring of student and faculty academic activity, the IQAC has implemented an ERP system. To strengthen the teaching learning system the IQAC implemented institutional review, continuous assessment and student feedback system. The IQAC collects reports of grievances and their solutions for various sensitization committees and cells. IQAC increases the quality of education by acquiring NBA accreditation & participation NIRF.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/igac-committee/">https://www.iptsalipur.org/igac-committee/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the institution follows the academic calendar laid down by the university and follows the syllabus prescribed by PCI, New Delhi, so the IQAC cell of the institute is bestowed the responsibility to implementation of the above activities on a timely basis in the institution. Latest teaching aids, techniques, activities, assessment tools and methodologies are used to enhance overall functioning to achieve the goals of the institution. The institutional review an implementation of teaching learning reforms can be outline through: Continuous assessment system and Student feedback on teaching and learning processes.

**Continuous assessment system:**

To keep in track with student performance, the institution has developed a methodology of continuous assessment system which is implemented by the teacher academic diary through Mentor-Mentee diary. The faculty keep in track of the number of lectures, practical's, expert lectures, and co-curricular activities done by the allotted students, such as to assess for their development and performance.

**Student feedback on teaching and learning process**

Student feedback on faculty performance is collected and communicated to all concerns. A student appraises the faculty



through a defined format on a variety of parameters. Based on the feedback the institution updates academic activities.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/iqac-committee/">https://www.iptsalipur.org/iqac-committee/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.iptsalipur.org/wp-content/uploads/2021/04/IQAC-Meeting-Resolution-2021.pdf">https://www.iptsalipur.org/wp-content/uploads/2021/04/IQAC-Meeting-Resolution-2021.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Education, all round development and discipline is a way of life at IPT, Salipur. The institute takes absolute care for the safety and security of women in the campus area by the arrangement of different facilities and alert steps amongst the students. It is assured vis a vis ensured through induction and installing of CCTV surveillance cameras throughout the institute establishment and

within campus. Entire campus has been under CCTV surveillance for safety and security of the women and girl students by installing more number of CCTV cameras.

The college accept that security for ladies can not exclusively be give through infrastructural offices yet additionally through preparing them with uncommon projects, workshops, classes, visitor talks and meetings in the school premises identified with sexual orientation refinement, self-preservation, stress the executives of life through resources who have been prepared. A self defence program had been conducted for preparing regarding their safety.

Additionally through preparing girls regarding sexual orientation refinement, self-preservation, stress the executives of life through resources who have been prepared. The Mentor-Mentee system effectively is in place for groups of students to take note of troubles and protection of students. Girl's not unusual and sick room provides all crucial facilitates which includes first aid field, sanitary napkin shelling out/merchandising gadget and incinerator.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.1.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management** The Institute practices solid waste segregation and efficient management on campus. The collected wastes are classified at the source of production. Trash cans are placed separately for wet and dry waste at each corner of the hallway, laundry rooms, and common room. Dry containers are also placed in laboratories, libraries, classrooms, etc. In the college eco-pollution garbage system has been set up for producing compost from garbage and the compost has been utilized to manure the garden. The register regarding the maintenance and working has been maintained. **Liquid waste management**

The institute has a facility for the separation of wastewater from bathrooms and water from laboratories. The liquid waste from the toilets is discharged into the common drain and the wastewater from the laboratories is disposed of in a closed collection tank after the chemicals have been neutralized, etc. Liquid waste from the canteen and bathrooms is collected in the pools and recycled using a filtration method and continues to be used to water the gardens. The tanks are regularly cleaned by the community. Liquid waste management system has been operationalised and register regarding the working and maintenance has been maintained. Upgradation of drainage systems had been carried out in near hostel areas.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following  
 1.Green audit  
 2. Energy audit  
 3.Environment audit  
 4.Clean and green campus recognitions/awards  
 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution pays great attention to developing cultural harmony among our students, teachers, staff and visitors. The College Cultural Committee works to develop students' academic and cultural talents, improve their teamwork skills, and increase their equate or level of self-confidence, which contributes to the

development of the all-embracing personality. of the students. The committee or board serves as a dias to enhance and expose the often-concealed expertise and skills of students in various areas. Students are active in a variety of extracurricular activities, including dancing, street performances, social awareness programs, orchestras, visual arts, drama, eloquence, quizzes, debates, fashion shows, rangoli, and more. The college celebrates religious festivals, including Saraswati Puja, Ganesh Puja, Biswakarma Puja, etc., which gives divine and metaphysical meaning to the students / teachers of the institute. A traditional dance. Some important cultural events were Freshers Day, Founders Day, Teachers Day, Pharmacist Day, and Farewell Function held during the calendar year. The college celebrates the birth anniversary of great Indian personalities which includes Mahatma Gandhi, Dr. B. R. Ambedkar Dr. A. P. J. Abdul Kalam has been celebrated in college. The institute TRCA club had organized different extra-curricular activities including art, craft, drama, elocution, quizzes and debates etc. The institute also organized Constitution Day, Utkal Divas, Women Day and National Pharmacy Week by the staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

IPT, Salipur undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Every year Constitution day is celebrated at IPT, Salipur campus by inviting Judges nearby locality, it's a great day for the institution because institution is started by judge who become Chief Justice of high court later on. Several Retired judges came to institute in different year and narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. They appealed on several occasion to all to remember the struggle of freedom and respect the National Flag and National Anthem. Though pharmacy student does not have much scope to learn about all these in their academic life, institute organized week-long orientation program for the fresher students at the beginning of

every year. We teach them regarding various do's and don'ts, every student take oath during pharmacy week regarding pharmacy ethics, faculty member irrespective of profile participates in election and other government duties as assigned by the government authority. Participation on Independence Day celebration and republic day celebration indicates obligations and sensitized young mind regarding their duties, students and teachers very much concern about their professional obligation through their act as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.9-1.bmp">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.9-1.bmp</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**D. Any 1 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The Institute embraced the policy of solemnly celebrating national and international memorable days and festivals. Institute celebrate all the day as per instruction of regulator like AICTE , PCI . National commemorative days include Independence Day (August 15th); Teacher's Day (September 5th), Gandhi Jayanti (October 2nd), Republic Day (January 26th). International commemorative days include Yoga Day (June 21st), World Pharmacist Day (September 25), World AIDS Day (December 1st), International Women's Day (March 8th). At our institute, we observe these national memorable days annually.

The Ganesh and Saraswati Puja festival is held every year to convey cultural values. Students understand the role of teachers in their career. Mahatma Gandhi Jayanti: October 2nd is celebrated paying tribute to the Father of the Nation. Republic Day (January 26th) is jubilated by raising the national flag on the institute campus. Pharmacist Day - September 25: we observe World Pharmacist Day by organizing activities such as an awareness rally; NPW celebrated by the student and teachers in 3rd week of Nov. every year to promote the profession of Pharmacy. The result is that students are exposed to roles of professional ethics and responsibility. AIDS Day - 1st December. Students participate in rallies and raise awareness through a street play. International Women's Day - 8th March:

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

**Title: Excellence Through Research**

Creating a platform for innovative and novel research ideas. The organization has a R & D cell namely NCR and a research committee



Supervisors supervise and facilitate research activities. Faculty members are encouraged to attend national and international conferences, seminars, workshops and symposia and publish their research papers. The institute has conducted more than 03 number of webcasting of virtual seminar or webinar regarding Trademark, Patent and Copyright for start up through MSME, Government of India. many research papers presented in UGC journals, international journals, conferences / workshops / symposia, along with numerous citations.

## BEST PRACTICE - 2

### MENTORING SYSTEM FOR STUDENTS

To motivate and guide the students for skillful learning, and reduce stress of the students through personal counselling and interaction. It creates a lot of stress, especially for hostel students who leave their families for the first time. Therefore, one solution is a "mentor" who can truly form a bond with the student. Mentoring is necessary for students to achieve emotional stability and promote clarity of thinking and decision making for overall progress. Each teacher is assigned 15-20 students for the entire duration of their studies. Mentors encourage students to participate in co-curricular and extracurricular activities and sports.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Best-Practices-Mentor-Mentee-NCR-MSME.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Best-Practices-Mentor-Mentee-NCR-MSME.pdf</a>
Any other relevant information	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Research-paper.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Research-paper.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Organizing the development of communication skills training for students. Our IPT believes in the doctrine that students, therefore special attempt in this regard have been noted that employers look for skills and characteristic in two broad areas: the definition of skills (technical skills) and the allowing of

skills (soft skills).

The following efforts and steps are being made by the institute to develop and train students.

**English Language Improvement and Communication Skills:**

A group of expert trainers with extensive sense and experience in English language teaching and community skills development are signed up and modules are developed for freshmen to seniors according to their needs, and programs are launched continuously throughout

**Soft Skills:**

Professional instructors are hired to train students to enrich their skills and help secure a career path through extensive training, group discussions, face-to-face interview techniques, resume writing skills, corporate etiquette, networking electronic, etc. personal development, including aspects such as dress and dress code, greetings, gestures, posture, confidence, and preparation for expected questions.

**Add to Training Workshop:**

Awareness of rigorous student coaching and preparation, current market trends, leadership / team building qualities, and entrepreneurial opportunities for students. The university held training sessions for students on higher education opportunities and preparation for GPAT exams.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We assure a successful curriculum plan by adhering to a well-defined procedure. The BPUT, Rourkela, the PCI, and the AICTE, New Delhi are only few of the regulatory bodies whose standards are carefully adhered to by the university. This Institution pays close attention to the courses offered by the University. The burden of bridging the gap between what employers want and what is taught at universities rests on the shoulders of senior, experienced faculty members. The curriculum is offered in a variety of forms, with regular time-bound theoretical and practical courses being among them. The mentor mentee system is introduced to incoming students in their first year and continues throughout their time at the institute. The training curriculum, industrial visit, and seminars are all coordinated by the training and placement coordinator in cooperation with the principal. The University of their choice requires all B. Pharm students to complete a project and participate in industrial/hospital training. Students earning an M. Pharm degree spend one year working on a research or development project in an academic institution or in industry. In order to help students develop the correct mindset and approach while communicating, we provide them with specialized instruction, training, group discussion, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.1-The-Institution-ensure-s-effective-curriculum-delivery-through-a-well-planned-and-documented-process_compressed.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.1-The-Institution-ensure-s-effective-curriculum-delivery-through-a-well-planned-and-documented-process_compressed.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University Publishes a program wise academic calendar every

year before commencement of the program. As per the BPUT academic calendar, the institute also prepares its own academic calendar for every year. All the activities like registration, semester assessment, sessional & University level examination, co-curricular activities, etc. are carried out by the institute on a regular basis. Based on the college academic calendar, as per the advice of IQAC, Institutional Examination Committee & academic committee prepares a time table for class work, schedule for sessional examinations. The timetable is then displayed on the college website and notice board, also e-mailed to individual students. The continuous internal evaluation of semester assessment is conducted as per the academic calendar. The question paper is submitted to the examination section by the subject teacher. The examinations are conducted under CCTV surveillance by the Invigilators assigned by the examination in charge. In semester/sessional examination answer papers, after evaluation by faculty, are shown to all students. If the students have any query, faculty members address these queries of students with regard to answers written by them. If any mistake in evaluation or totalling is observed, it is also corrected. The marks scored by students in internal examinations are entered in the university examination portal as per university direction.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CI.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CI.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG**

**B. Any 3 of the above**

**programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**

**number of students during the year**

80

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute is most serious about various issues pertaining to ethics, gender, human values and environment. The Institute follows the government guideline for its various programs throughout the year. The institute constituted committees for Gender sensitization, Sexualharassment, Anti-ragging committee, etc. these committees conduct different programs throughout the year. The students of this institution participate in different flagship programs announced by AICTE, MHRD, PCI. Our campus is ragging free, Plastic free & full of greenery. Girl students are given due priorities in their participation in various programs. which builds a strong confidence among newcomers. Social Activities like Health Camp, Blood Donation Camp, Plantation activity, Swachh Bharat Abhiyan, EkBharat Shreshtha Bharat, Cancer Awareness program and AIDS awareness Rallies; which makes the students directly feel the importance of social service with professional ethics. The institute also celebrates Constitution Day, Teachers Day, Librarian days, Women's Day, World Pharmacy Week, National Pharmacy Week etc. to make the students aware about the importance of those days. Our Institute is continuously bringing attention to our students to attend state level National & International seminars, conferences organised by the Institute, Universities, OPIF, APTI, IPA and other professional bodies, various competitions arranged by the institute or other than our institute in Odisha & outside of the State.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

142

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

<b>institution from the following stakeholders</b> <b>Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://www.iptsalipur.org/student-feedback-form/">https://www.iptsalipur.org/student-feedback-form/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.iptsalipur.org/student-feedback-form/">https://www.iptsalipur.org/student-feedback-form/</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>160</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	



28

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institutional assessment process on teaching learning Method adopted to identify the slow learners and advance learners are as follows: 1.Performance during regular class and class test examination is monitor of individual students 2.Result of previous examination 3.Counselling meeting by respective subject teacher to identify for slow learners 4.Continuous interaction, evaluation & transperent result analysis 5.Information from the Mentor to guardians regarding their student performance and day to day activity.

Review process on teaching learning and Corrective Measures Taken to resolve an issue pertaining to a category of students are Measures concerned for an individual student is 1.Academic poor performance of students are identified and take extra classes for their improvement 2.Poor English are improve by arranging extra classes 3.Quality Education and providing e-contents through college web portal 4.Career fear ness can be improved by career counselling seminar conducted by industrial experts 5.Lack of publication are scrutinized and encouraged to students for quality publication in Scopus or reputed journals. Students are also advised to take part in different scientific seminars and ethical seminars which will help improve their personality & moral value of the students. 6.Worried to appear in a competitive examination and guided by a mentor to appear in a different competitive examination 7.Internet Asses for study material & personal counselling 8.GPAT Scholar Lecture class/Coaching class/Online examination Assistant 9.Initiation for Research Centre staff in charge for promoting research activity among the students

Result of the above measures Enhancement in the student performance achieved in the subsequent academic year

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/learning-materials/">https://www.iptsalipur.org/learning-materials/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
530	26

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential learning**
2. **Participatory learning & Problem solving methodologies**
3. **Project work**

#### Experiential learning

Institute has adopted different student-centric methods. Experiential Learning to provide a higher degree of thoughts relating to a particular subject of pharmacy. Pharmacy is an applied Sciences where every student needs to apply their theoretical knowledge in productive activity like Pharmacological Screening of chemical substance, Analysis of chemical substance of drugs, formulation development for a specific purpose. Teachers are sharing subject content with relation to the real-life which builds confidence to work in different environments like hospital, academics, research organisation, Pharmaceutical Industry and also in Pharmaceutical Marketing. Recent elearning system is conducive for students to learn remotely.

Participatory learning, Problem solving methodologies Our Institution has adopted various pedagogical innovative teaching methods such as Google Meet, Classroom, Sheet, Zoom, group discussion, problem passing, You Tube, Spotify, Whatsapp, Gmass

are used for sharing information in form of audio visual lecture, audio lecture, PPT, PDF file, e-link of various eresource. Our classrooms are well-equipped with Projector for PowerPoint presentations, virtual presentations, software's and demonstration through CDs & DVDs. Additionally, the smart room with smart board facility was added for improvement of the same.

**Project works:** Students are encouraged to carry out in-house research projects as the institution is enriched with necessary infrastructural and knowledge resource facilities, the students can follow various national & international journals including the e-journal of Elsevier/Bentham for their ready reference. They avail the facility of a well equipped instrument laboratory for their purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2020/11/8-Free-E-Resources.pdf">https://www.iptsalipur.org/wp-content/uploads/2020/11/8-Free-E-Resources.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institutions encourage their teachers to adopt a modernized learning approach along with conventional teaching methodology. Our institute is extensively using ICT based elearning systems for effective teaching-learning process. Students can easily connect the teacher at any time for study material, doubt clearing etc. Teachers upload their notes, questionnaires on college websites. Teachers have been trained by SWAYAM, NPTEL, MOOCS, APTI through the FDP program in ICT based teaching. Teachers are regularly participating in the Faculty development programs organized by various institutions, universities in collaboration with AICTE and other regulatory bodies. All the faculty have been trained to utilize e-resources facilities in their regular classes. All Teachers are advised to update their skill & knowledge on the Current research-based pedagogical methods and ICT-blended online & offline mode of learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

336

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic calendar is prepared with reference to Biju Patnaik University of Technology, Odisha and being notified to the students prior to the starting of the session which include theory & Practical classes, class test examination schedule and about the end semester of university examination. Institute examination committees include Principal, Senior teachers, IQAC Coordinator, Examination In charge of B Pharm & M Pharm, they regularly monitor and upgrade the evaluation process like Class Test Examination, Assignment, Project Work, Seminar as per BPUT & Pharmacy Council of India. The examination pattern is in continuous mode, internal assessment of every theory subject is conducted which includes attendance, academic activities and student-teacher interaction. Students are intimated about the score of the internal examination during answer script verification and through their individual mail & hard copy notification. all the marks are uploaded in the university

online portal within scheduled date & time as per the notification of university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.iptsalipur.org/class-test-mark/">https://www.iptsalipur.org/class-test-mark/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute sticks to the academic calendar for conducting all the internal examinations in schedule date & Time, which reduces the confusion among students & builds the rationality of the Examination System. Sometimes institutes adopt a suitable time saving method to complete the examination in a specified schedule and regulation prescribed by the PCI/university. The assessment for the sessional examination is carried out meticulously and if the students do not obtain minimum required marks or absent with specified valid ground, they are permitted to appear for the repeat examinations.

student verified their evaluated answer scripts in a class and any mistake found in evaluation shown to respective subject teacher and corrected then instantly, thereafter final marks send to the Examination I/C for entry into internal marks registered.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://e-grievance.iptsalipur.org/">https://e-grievance.iptsalipur.org/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course curriculum for each program is provided by PCI, New Delhi and implemented by BPUT, Odisha. As the institute follows outcome-based education, Course Outcomes (COs) are defined for all the courses in the curriculum by the faculty member of this

institute.

The Program Outcomes (POs) are defined by National Board of Accreditation (NBA), New Delhi and are to be fulfilled by all the programs in higher education. There are eleven POs defined by the NBA and the institute follows the same.

The POs and COs are disseminated to all the stakeholders through various means. Vision, Mission and PEOs are displayed on the institute's website, various places of the campus.

The following platforms are used to disseminate the POs and PEOs to the stakeholders. Induction Program / Orientation Program to students & parents

- Students and Teacher Meeting : To students
- Parent Teacher Meeting: To parents
- Campus Recruitment Drives: To employer
- Employers Alumni Meet: To alumni
- Symbolically through Newsletters, Technical Magazines, etc.,

The COs are published on the institute's website and disseminated to students through subject teacher and lesson plan.

COs are made available and communicated to teachers and students via Institute website.

- Announcements to the students during the beginning of each semester and throughout.
- Discussion by faculty in the departmental meetings.
- Faculty discussing CO's during department events.
- As and when syllabus are changed and industrial need varies, CO's are modified

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.iptsalipur.org/vision-and-mission/">https://www.iptsalipur.org/vision-and-mission/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### DIRECT ASSESSMENT TOOLS

**Assignments:** The assignments are designed to assess student's knowledge in pharmacy subjects and problem solving.

**Class Test Examinations:** The programme outcomes are assessed by the performance of students in the class test examinations conducted twice in a semester. The class test examinations question paper comprises objective and descriptive type questions. The objective type questions include one mark multiple choice questions.

**End Semester Examinations:** End Semester examination is an important tool for assessing whether all the POs are attained or not. Examination is more focused on attainment of programme outcomes and course outcomes using objective and descriptive examination.

**Seminar:** Seminars and conferences are conducted frequently and feedback is collected from the students. Faculty members and students are participating in such seminars & conferences. Most of the recent topics are represented in the seminar & conference.

#### Project Work:

Students are encouraged to carry out in-house research projects as the institution is enriched with necessary facilities. Project works were planned to reach the attainment of POs.

Every subject teacher gives Assignment to each and every students and collect the same in printed form before the end of each semester. Regular experiment & Viva-voce are conducted for each practical classes.

#### INDIRECT ASSESSMENT TOOLS:

1. Competitive examination result. 2. Placement & Higher study records. 3. Alumni Survey. 4. Employer Survey



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.iptsalipur.org/class-test-mark/">https://www.iptsalipur.org/class-test-mark/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.iptsalipur.org/wp-content/uploads/2023/01/2.6.3_Result-Link-to-website.pdf">https://www.iptsalipur.org/wp-content/uploads/2023/01/2.6.3_Result-Link-to-website.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.iptsalipur.org/wp-content/uploads/2022/12/Student-Satisfaction-Survey.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

32.55

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/Tare">https://www.serbonline.in/SERB/Tare</a> <a href="https://my.msme.gov.in/inc/Default.aspx">https://my.msme.gov.in/inc/Default.aspx</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

The institution is also organising the eco-friendly environment among the students and the alumni, through which the alumni are continuously visiting the institution and delivering the seminar for personality development and professional future prospective.

To establish the innovative ecosystem the institution is emphasizing on the student research both at undergraduate and postgraduate level. Students are initiated to participate in the basic research. This was facilitated by the Nodal Centre of Research as declared by the affiliating university.

The institute constitutes the registered alumni under society and the alumni are highly focused for their interaction with current students. The institute is in liaison with the Pharmaceutical industry for carrying out their research project.

Institute having EDC cell & MSME Incubation center, it inculcates innovation among the teachers & students.

EDC & MSME incubation center Activities are:

- It is expected to promote entrepreneurs in the thrust areas.
- It helps to develop the products and processes related to pharmaceutical care.
- It looks to provide infrastructure facilities and Technical support for incubation of the opportunities.
- Innovations Supported through IPTEDC & IPT incubation center:

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://my.msme.gov.in/inc/HI/HIBIPrint.aspx_file:///C:/Users/TEMP.ACHUTA199_7.008/Downloads/PAMCHIAPPROVED_ANX_300133538.pdf">https://my.msme.gov.in/inc/HI/HIBIPrint.aspx_file:///C:/Users/TEMP.ACHUTA199_7.008/Downloads/PAMCHIAPPROVED_ANX_300133538.pdf</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://www.iptsalipur.org/research/">https://www.iptsalipur.org/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

52

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the students and faculties to participate in the various programmes such as World Aids Day, International Pharmacist Day, National Pharmacy Week, World Environment Day, International Women's Day, Librarian's Day, Unata Bharat Abhiyan, World Blood Donation Day. The institution carried several activities related to social activities, overall development of Village including both financial and health. The villages present in and around the institution have provided several benefits by organising social camps, health camps, which educated the people about their hygiene, sanitation, literacy and various health issues. The Institution is assisting the students in getting the scholarship from the Government. The institution conducts several seminars, discussion, interaction with spiritual and motivational persons for the development of the intellectual, mental, physical, emotional and social abilities. The institute is always insisting the students maintain their health in the proper way. The institution is displaying various quotations in the college campus to develop the spiritual mind in the minds of students and nearby social people. The institute is continuously organising the Pharma-Rally in which many placards mentioning various instructions and themes related to Drugs and Health are being shown for awareness of social people. Many blood donation programs are being done in the institution in which social people are being invited and make them aware that the blood donation is a good practice for the Health despite that the donor should be healthy.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1220

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institute is to provide infrastructure as per the norms of AICTE, PCI and upgrade as per the growth expansion. The institute is spread over a vibrant campus of 5.2 Acres, on the banks of river Chitrotpala having a green and serene atmosphere in the rural belt of Odisha. The Build-up area of the total infrastructure of the college campus is around 8,500 Sq.M. The total 14 rooms of classrooms and 20 rooms of Laboratories are well ventilated and well equipped with advanced tools necessary for teaching and learning. The advanced tools include Experimental Pharmacology (Ex Pharm Series Software) is used for conduct of practical classes of Pharmacology subject.

The institute is well equipped with all types of ICT facilities. All laboratories are fully well- equipped with the latest state of the art, technology & equipment, with sufficient quantity of instruments, glassware & chemicals for regular class works, project works and research activities. Apart from regular laboratories, other laboratory facilities such as Central Instrument room, Machine room, CPCSEA approved animal house, separate CADD laboratory for synthetic research activities, a 10 sq.m. Aseptic area facility for Microbiological work. The library is equipped for assessing e-resource materials and NPTEL Lectures for the benefit of our students & teachers.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/facilities/">https://www.iptsalipur.org/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is very much interested in the overall development of the institute. Institutes always promote participation of students in co-curricular and extracurricular activities, that helps the student to build leadership, team spirit, competitive attitude etc. Annual sports are one of the most important activities held every year for our students. It continues for a week during the winter session. All the students participate in the annual sports and cultural meet during that period. Students showcase their hidden talents and get appreciation. Institution having TRCA (Team of Recreation & Creativity Association), which is constituted into different clubs as per the interest of the students. Name of different Club: 1. Fine Art club. 2. EBSB and Social Activities Club 3. Drama and Media Club 4, Dance and Music Club 5. Quiz, Debate and Painting club 6. Sports Club Activities of the Club: Hallabot: Sports event of institute Ignite: state level sports competition Eureka: during week long Orientation Program for fresher. Photography and media bite (video) Dance and Music competition: During Ganesh Puja, Debate, Quiz. Painting Drama & Mono acting: During Saraswati Puja. Annual fest: 3 days cultural program during March- April, Rangoli competition EBSB program: Every month as per AICTE institute mapping.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2021/04/Classroom-photo.jpg">https://www.iptsalipur.org/wp-content/uploads/2021/04/Classroom-photo.jpg</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

31,86,147

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central J.K. Memorial Library is located at the central place of the institute, spread over the area of 550Sq.Mtr. This knowledge providing centre has a huge collection of books, e-books, Journals, e-journals, Dissertation on various topics related Pharmaceutical Sciences. The library has a collection of 15372 books, 1651 number of Titles. Central subscription of online databases like DELNET which provides access to e-books and e-journals are available. The library subscribed to around 42 print journals every year which includes National & International Journals. The institute library uses NIC Open Access Library Software for all affairs of the Library. All books are Barcoded for book circulation and surveillance cameras are installed in the library for supervision. Open student

access catalogue facility with one computer terminal and xerox facility is available in the library. The library is automated and it is digitalised. It is equipped with 10 desktops with Internet & LAN connectivity for accessing e-resources and available hardcopies, two numbers of printers are provided.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.iptsalipur.org/library/">https://www.iptsalipur.org/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.98**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Institution updates its IT facilities: Projector, computer, CCTV camera, Wi-fi, ERP system, Automated attendance system. IT facilities of the institute are maintained by a trained person from the locality. Latest Versions of computers purchased, connected with LAN with Internet facility, dedicated teachers are there to look after computer education, staff members are experts in computing system, Internet connection and printer are integrated part of the centre. Students learn computing and net activities in their regular classworks. Every year substantial budget provision and utilization is made for computer related activities. All the building is connected by CCTV networks and Wi-Fi router, fibre optic is used. uninterrupted net connectivity is one of most important concerns of the authority, presently many Geo-fi are used for net connectivity with BSNL Broadband. The ICT equipment of 10 multimedia projectors, 2 numbers of Public Address Systems, 8 numbers of Biometric Finger-Print, 45 numbers of CCTV Cameras surveillance equipment for campus safety and management are installed. The computer centre also provides continuous and uninterrupted services by coordinating and extending hardware & networking support to all the academic departments, examination, administration office, library, and other central facilities. Computers in-charge act as a single point of support for designing, procuring, installing, interfacing, troubleshooting and maintaining of IT devices and peripherals. Updating the Internet facility and services from time to time to cater to the academic and research needs in the Campus. Consecutive up gradation arrangements are incorporated into the yearly spending plan.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/">https://www.iptsalipur.org/</a>

**4.3.2 - Number of Computers**

109

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

20.65

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical academic and support facilities like Classrooms, Laboratory, Computer centre, Seminar hall, Auditorium hall, Smart room etc. are regularly used and updated as per the requirement of students and regulatory bodies. There is an Institute level construction committee that looks after the various aspects of construction, utilization and maintenance of the physical, academic infrastructure and support facilities. Different class rooms and laboratories are allotted to students of different years and semesters, which is reflected in the published time table. Certain laboratories are required to be shared and utilized as common facilities. Such facilities like central instrument room, Machine room, computer laboratory, Library etc. is shared by different departments. Laboratory in charge, along with laboratory assistant, ensures proper working of all equipment at the beginning of each semester. Repairs and Maintenance of laboratory equipment's are initiated by the respective Laboratory In charge through the chemical store in charge. Routine computer maintenance, software installations, networking are handled by Computer & CCTV In charge through consultation with the service engineer. The library in charge along with the supporting staff members looks after the working and maintenance of the library. The Sports and games In charge take responsibility of the sports infrastructure. The maintenance department takes care of electric grid system within the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/facilities/">https://www.iptsalipur.org/facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.iptsalipur.org/skill-enhancement/">https://www.iptsalipur.org/skill-enhancement/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

75

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute creates a platform for the active participation of the students in various academic and administrative bodies

including other activities. This empowers the students in gaining leadership qualities, Punctuality, abidness towards maintaining rules and regulations and execution of skills. They are providing enough support to college related academic / administrative work with the help of other students.

The institute constituted an anti-ragging committee comprising the student's representative and they look after the fresher's admitted in this institution. To explore the inert talent of the students, institutes form different clubs, which are mainly represented and run by the students under the guidance of faculty members that creates enormous scope to explore their talents. Institute has different committee's like sports committee, cultural committee, academic committee, IQAC anti ragging committee, etc. in which students are the members. Their suggestions and participation are always welcomed by the authority for the overall progress of the institution. Presently institutions introduce the Class Representative system. Students are participated in several programs like Swachha Bharat, Abhiyan, Unnat Bharat Abhiyan, Blood Donation Camp, Health Check-up Camp, AIDs Awareness Rally, Cancer Awareness program, Plantation, National Pharmacy Week, World Pharmacist Day, Teachers Day, Womens Day, Ek Bharat Shreshtha Bharat, etc.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/trca/">https://www.iptsalipur.org/trca/</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute of Pharmacy & Technology, Salipur Alumni association was formed in the year 2018 by registering under Society registration Act. All the students of IPT (Diploma, Bpharm and Mpharm) are eligible to become members of the Association just by filling an online form available in the web portal. The subscribers to the memorandum shall be the founder members as well as Life members of the Association. These founder life members nominated by the Patron shall be the members of the First Executive Committee. There has been a total contribution of Rs 2512/ from the alumni in that period . Institutional web portal serves as a main interface for connection of the past alumni. Institution has Facebook, Instagram, WhatsApp, and a page for its alumni. Developing an active and engaged alumni network empowers both the Institute and its students, confirming whether our alumni are interacting with the Institute and its student body, attending events and serving as volunteers. The Alumni members who are settled in foreign countries, whenever they visited India, they used to deliver lectures on recent advancements in pharmacy profession and career counseling and also motivated and guided the students for their higher studies.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/alumini/">https://www.iptsalipur.org/alumini/</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Institutional Vision and Leadership:</b> The institution focuses on its vision and mission for streamlining its growth and effective governance. The institution has produced skilled technical manpower in the field of Pharmaceutical Sciences in the coastal belt of Odisha, for the last 38 years.</p> <p><b>Vision:</b> to generate competent pharma human resources.</p> <p><b>Mission:</b> To impart quality education in pharmacy with continuous enrichment of knowledge and skill, to teach a competitive attitude, and leadership quality with an ethical approach, and to meet the dynamic needs of the global village in all relevant fields.</p> <p>To achieve the laid down vision the institution focuses on students from the very initial days by dividing them into small groups of 20 students each and assigning them to mentors who facilitate students in developing themselves into employable manpower and instill in them knowledge and self-confidence for becoming emerging entrepreneurs.</p> <p>The institution's alumni database justifies its stated vision and mission in totality. All activities carried out within the institution are always student-centric, reflected through its academic infrastructure, Physical infrastructure, and serene learning atmosphere. All stakeholders of the institution including the principal works for the stated objective and the students are also involved in representing various bodies.</p>	

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/vision-and-mission/">https://www.iptsalipur.org/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing institutional body meets quarterly in a year to focus on the developmental and academic aspects of the college. The college GB, principal, and staff members take the implemented decisions through decentralization and participative management.

The Head of the institution in consultation with staff members prepares the prospective plans for the long-term and short-term goals of the college and implements them through various conveners, Department Heads, IQAC, and other committees.

The IQAC cell of our institution supervises all measure tasks related to teaching-learning, academic, and administrative planning & implementation.

A grievance redressal committee consisting of senior members is constituted.

The institutional Animal ethical committee (IAEC) is framed in accordance with the norms and protocols of CPCSEA.

As per the UGC regulation on curbing the menace of ragging in Higher educational institutions, an Anti-Ragging committee comprising Senior faculty members, Senior students, Principal, Management Members, Alumni, Parents, Hostel warden & local legal authority is established.

As per guidelines, the Women Grievance Cell comprising senior teaching/non-teaching staff members is established for Girl students as well as women employees, who may report any harassment/sexual abuse at the workplace to this committee, and the admission committee is constituted.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/institutional-information/">https://www.iptsalipur.org/institutional-information/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A prospective and strategic plan is made by the institution to meet the requirements of the corporate sector. The institution has developed a strategic plan in 2016 for the promotion of R&D, getting NBA Accreditation, and NAAC accredited from 2021 to 2026. By establishing an IQAC cell, the institute has made efforts in teaching quality teaching-learning and enhanced industry-institute interaction.

**NBA Accreditation:** we have successfully completed and continued the NBA accreditation process for B. Pharm from 2017 to 2024.

**R&D:** Research and development were institutionalized and many research papers were published through peer-reviewed journals in the year 2016-17 onwards. Affiliated Nodal Centre for Research under BPUT, Odisha. Institutional Collaboration with the NIPER, Kolkatta, India, and received a SERB TARE Research Project. The Institution has gained credit for the Incubation center for MSME, as approved by the MSME, Govt. of Odisha.

**Training & Placement:** The institution has an active training and placement cell which continuously mentors the students and they provide the platform for industry-institute interaction in various ways. The staff is exposed to training programs MOOC, SWAYAM, and NPTEL.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.iptsalipur.org/iqac-committee/">https://www.iptsalipur.org/iqac-committee/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institute publish the service rule, Recruitment rule & Promotion rule in the year 2010 (Uploaded on the website).

Administrative setup:

President

Final authority for approval of the various decision

Vice President

In absence of President's final authority for approval of the various decision

Secretary

Participates in the administration of the institution & management.

Principal

The connecting link between the institute & management looks after the day-to-day administration of the institution.

Account & Academic Bursar

Look after the financial management & academic activities.

Appointments and rules published from time to time are presented below as approved by the Governing body.

Particulars

Month & Year

6th Pay implementation & Promotional rule as per AICTE

AICTE rule published Jan'2010 Institute implement from Aug[1]Sept'2010

Charge distribution (Decentralization of activities)

July-Aug. Every year



**Admission rules**

Jan-Feb every year

**Service rule**

Draft

**Web notification**

As and when required

Service rules are prepared by the institute and uploaded to the institutional web portal. Recruitment & Promotional rules are followed as per AICTE. Any modification in the policy was amended through GB resolution. The institution has an organizational chart. Their recommendation is placed in GB and executed accordingly. The GB meetings are conducted twice a year.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/wp-content/uploads/2017/03/AICTE-Rules.pdf">https://www.iptsalipur.org/wp-content/uploads/2017/03/AICTE-Rules.pdf</a>
Link to Organogram of the institution webpage	<a href="https://www.iptsalipur.org/institutional-information/">https://www.iptsalipur.org/institutional-information/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The staff members are covered under the following welfare schemes: -

- a) As per the norms of AICTE & Govt. of Odisha, pay commission recommendations are implemented.
- b) Teaching and non-teaching staff is covered by Group Insurance Scheme under LIC.
- c) All the Teaching and non-teaching staff members are given a medical allowance of Rs. 6,000/- per year.
- d) All the Teaching and non-teaching staff members are given Employees Provident Fund (EPF) as per PF rule.
- e) There is a provision of gratuity for all Teaching and non-teaching staff members as per institutional provision on retirement.
- f) Medicines are available in the health center of our college for minor ailments.
- g) Service, conduct and leave rules are as per institutional service rules.
- h) For attending QIP, FDP, workshops, and conferences and for pursuing Ph.D. work, the college provides leave as OD.
- i) In case of non-accumulation of EL, special leave is sanctioned for urgent rituals like Marriage, Thread Ceremony,

Funeral work, and all medical grounds.

j) Bank & ATM facilities are available on the campus.

k) The management made a resolution for providing a one-time research assistant to the staff members to promote R & D initiative through sponsoring Rs. 500,000.00 to NCR, BPUT, and Rourkela.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**25**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Faculties of Higher Education Institutions today have to perform a variety of tasks pertaining to diverse roles. In addition to instruction, Faculty need to innovate and conduct**

research for their self-renewal, keep abreast with changes in technology, and develop expertise for the effective implementation of curricula. They are also expected to provide services to the hospitals/ industry and community in large for understanding and contributing to the solution of real life problems. Another role relates to the shouldering of administrative responsibilities to co-operation with other Faculty, heads-of-departments and the Head of Institute. An effective performance appraisal system for Faculty is vital for optimizing the contribution of Individual Faculty to institutional performance.

The assessment is based on: A well defined system instituted for all the assessment years.

Self appraisal form supplied to the faculty in the month of July and verified the same by the authority in the month of August with the necessary intimation in terms of appreciation, advice for improvement. Its implementation and effectiveness Increments are released on the basis of yearly appraisal reports.

Appraisal based on following criteria: Performance in Teaching Learning, Involvement in Institutional Development, Contribution in Research & Development. Involvement in Extracurricular & outreach activity.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/appointmentpromotion-rules/">https://www.iptsalipur.org/appointmentpromotion-rules/</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has maintained a transparent financial system. There is a defined protocol for sanction of budget for regular expenditure. Budget preparation from the grassroot level contribution and by computing expected Income approximate in month of February and March every year. This was modified and ratified in the Governing Body during September- October in the

governing body meeting. Students paid their tuition and other fees directly in Institution premise Bank. Corresponding to these expenditures, bills and vouchers are processed through a defined channel for final payment from accounts. All bills and vouchers are audited through an internal audit system, as all the records of expenses are maintained in the account section. An external auditor is hired by the institution for statutory financial audit and the audit report is submitted by a Chartered accountant, Institution filled yearly return in time and get back TDS deducted if any. Institution never paid any taxes as it enjoyed 12A registration, and maintained an account in accordance with Income tax Law. Institutional financial activities are very transparent and a publicly accountable account bursar is one of the important faculty members which look after all the account activities of the institutes.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/budget-financial-assistance/">https://www.iptsalipur.org/budget-financial-assistance/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute prepares a budget for every financial year for effective utilization of finance for academic, administrative

and developmental activities with an objective of satisfying the vision and mission statement. We have an authorized financial committee, who looks into the utilization of allocated funds on several heads, disbursed in the budget.

Institution fund are based on student tuition fees and interest on fixed deposit, very small amount are collected from hostel and rent. Institutes consistently trying to get fund from govt. and semi govt. organization or from private organizations through consultancy and grant, major success till waited.

The budget is the prepared keeping in view the projected revenue to be earned and the general expenditure and capital expenditure to be incurred. For preparation of the budget, the Principal along with the financial committee take into consideration the requirement of every department before sanction of the final budget. There are different procurement committees of the institution who ensure that the funds are monitored and utilized in an effective manner.

Finally, the management reviews the financial activity through scrutiny of budget versus actual expenditure made there under.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/budget-financial-assistance/">https://www.iptsalipur.org/budget-financial-assistance/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institution constantly monitors and guides the various activities like Academic, Research, Administrative and infrastructural development through various committees. IQAC planning for running of academic activities by preparing academic calendar in view of strict adherence to time schedule activities such as examination, infrastructural development, celebration. For IQAC has established the Mentor-Mentee system in which the mentor will constantly and continuously monitor the mentee, class work and examination performance including other administrative issues. Before the commencement of the academic session, IQAC fixes lesson plans, course handout, and

experimental methodology.

IQAC also looks after syllabus completion, remedial class, and tutorial class. IQAC asks monthly and annually for the academic report and verifies accordingly. The IQAC frames student and faculties personal and skill development, by implementing the seminar, conference, convention, workshop, industrial and hospital training, research exchange, and publication. For regular monitoring of student and faculty academic activity, the IQAC has implemented an ERP system. To strengthen the teaching learning system the IQAC implemented institutional review, continuous assessment and student feedback system. The IQAC collects reports of grievances and their solutions for various sensitization committees and cells. IQAC increases the quality of education by acquiring NBA accreditation & participation NIRF.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/iqac-committee/">https://www.iptsalipur.org/iqac-committee/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the institution follows the academic calendar laid down by the university and follows the syllabus prescribed by PCI, New Delhi, so the IQAC cell of the institute is bestowed the responsibility to implementation of the above activities on a timely basis in the institution. Latest teaching aids, techniques, activities, assessment tools and methodologies are used to enhance overall functioning to achieve the goals of the institution. The institutional review an implementation of teaching learning reforms can be outline through: Continuous assessment system and Student feedback on teaching and learning processes.

**Continuous assessment system:**

To keep in track with student performance, the institution has developed a methodology of continuous assessment system which is implemented by the teacher academic diary through Mentor-



Mentee diary. The faculty keep in track of the number of lectures, practical's, expert lectures, and co-curricular activities done by the allotted students, such as to assess for their development and performance.

Student feedback on teaching and learning process

Student feedback on faculty performance is collected and communicated to all concerns. A student appraises the faculty through a defined format on a variety of parameters. Based on the feedback the institution updates academic activities.

File Description	Documents
Paste link for additional information	<a href="https://www.iptsalipur.org/iqac-committee/">https://www.iptsalipur.org/iqac-committee/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.iptsalipur.org/wp-content/uploads/2021/04/IQAC-Meeting-Resolution-2021.pdf">https://www.iptsalipur.org/wp-content/uploads/2021/04/IQAC-Meeting-Resolution-2021.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Education, all round development and discipline is a way of life at IPT, Salipur. The institute takes absolute care for the safety and security of women in the campus area by the arrangement of different facilities and alert steps amongst the students. It is assured vis a vis ensured through induction and installing of CCTV surveillance cameras throughout the institute establishment and within campus. Entire campus has been under CCTV surveillance for safety and security of the women and girl students by installing more number of CCTV cameras.

The college accept that security for ladies can not exclusively be give through infrastructural offices yet additionally through preparing them with uncommon projects, workshops, classes, visitor talks and meetings in the school premises identified with sexual orientation refinement, self-preservation, stress the executives of life through resources who have been prepared. A self defence program had been conducted for preparing regarding their safety.

Additionally through preparing girls regarding sexual orientation refinement, self-preservation, stress the executives of life through resources who have been prepared. The Mentor-Mentee system effectively is in place for groups of students to take note of troubles and protection of students. Girl's not unusual and sick room provides all crucial facilities which includes first aid field, sanitary napkin shelling out/merchandising gadget and incinerator.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.1.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.1.1.pdf</a>

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures</b> Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>B. Any 3 of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Geo tagged Photographs</p>	<p><a href="#">View File</a></p>
<p>Any other relevant information</p>	<p><a href="#">View File</a></p>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p><b>Solid waste management</b> The Institute practices solid waste segregation and efficient management on campus. The collected waste is classified at the source of production. Trash cans are placed separately for wet and dry waste at each corner of the hallway, laundry rooms, and common room. Dry containers are also placed in laboratories, libraries, classrooms, etc. In the college eco-pollution garbage system has been set up for producing compost from garbage and the compost has been utilized to manure the garden. The register regarding the maintenance and working had been maintained. <b>Liquid waste management</b></p> <p>The institute has a facility for the separation of wastewater from bathrooms and water from laboratories. The liquid waste from the toilets is discharged into the common drain and the wastewater from the laboratories is disposed of in a closed collection tank after the chemicals have been neutralized, etc. Liquid waste from the canteen and bathrooms is collected in the pools and recycled using a filtration method and continues to be used to water the gardens. The tanks are regularly cleaned by the community. Liquid waste management system has been operationalised and register regarding the working and maintenance has been maintained. Upgradation of drainage systems had been carried out in near hostel areas.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution pays great attention to developing cultural harmony among our students, teachers, staff and visitors. The College Cultural Committee works to develop students' academic and cultural talents, improve their teamwork skills, and increase their equate or level of self-confidence, which contributes to the development of the all-embracing personality of the students. The committee or board serves as a dias to enhance and expose the often-concealed expertise and skills of students in various areas. Students are active in a variety of extracurricular activities, including dancing, street performances, social awareness programs, orchestras, visual arts, drama, eloquence, quizzes, debates, fashion shows, rangoli, and more. The college celebrates religious festivals, including Saraswati Puja, Ganesh Puja, Biswakarma Puja, etc., which gives divine and metaphysical meaning to the students / teachers of the institute. A traditional dance. Some important cultural events were Freshers Day, Founders Day, Teachers Day, Pharmacist Day, and Farewell Function held during the calendar year. The college celebrates the birth anniversary of great Indian personalities which includes Mahatma Gandhi, Dr. B. R. Ambedkar Dr. A. P. J. Abdul Kalam has been celebrated in college. The institute TRCA club had organized different extra-curricular activities including art, craft, drama, elocution, quizzes and debates etc. The institute also organized Constitution Day, Utkal Divas, Women Day and National Pharmacy Week by the staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

IPT, Salipur undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Every year Constitution day is celebrated at IPT, Salipur campus by inviting Judges nearby

locality, it's a great day for the institution because institution is started by judge who become Chief Justice of high court later on. Several Retired judges came to institute in different year and narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. They appealed on several occasion to all to remember the struggle of freedom and respect the National Flag and National Anthem. Though pharmacy student does not have much scope to learn about all these in their academic life, institute organized week-long orientation program for the fresher students at the beginning of every year. We teach them regarding various do's and don'ts, every student take oath during pharmacy week regarding pharmacy ethics, faculty member irrespective of profile participates in election and other government duties as assigned by the government authority. Participation on Independence Day celebration and republic day celebration indicates obligations and sensitized young mind regarding their duties, students and teachers very much concern about their professional obligation through their act as a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.9-1.bmp">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.1.9-1.bmp</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute embraced the policy of solemnly celebrating national and international memorable days and festivals. Institute celebrate all the day as per instruction of regulator like AICTE , PCI . National commemorative days include Independence Day (August 15th); Teacher's Day (September 5th), Gandhi Jayanti (October 2nd), Republic Day (January 26th). International commemorative days include Yoga Day (June 21st), World Pharmacist Day (September 25), World AIDS Day (December 1st), International Women's Day (March 8th). At our institute, we observe these national memorable days annually.

The Ganesh and Saraswati Puja festival is held every year to convey cultural values. Students understand the role of teachers in their career. Mahatma Gandhi Jayanti: October 2nd is celebrated paying tribute to the Father of the Nation. Republic Day (January 26th) is jubilated by raising the national flag on the institute campus. Pharmacist Day - September 25: we observe World Pharmacist Day by organizing activities such as an awareness rally; NPW celebrated by the student and teachers in 3rd week of Nov. every year to promote the profession of Pharmacy. The result is that students are exposed to roles of professional ethics and responsibility. AIDS Day - 1st December. Students participate in rallies and raise awareness through a street play. International Women's Day - 8th March:



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

#### Title: Excellence Through Research

Creating a platform for innovative and novel research ideas. The organization has a R & D cell namely NCR and a research committee Supervisors supervise and facilitate research activities. Faculty members are encouraged to attend national and international conferences, seminars, workshops and symposia and publish their research papers. The institute has conducted more than 03 number of webcasting of virtual seminar or webinar regarding Trademark, Patent and Copyright for start up through MSME, Government of India. many research papers presented in UGC journals, international journals, conferences / workshops / symposia, along with numerous citations.

### BEST PRACTICE - 2

#### MENTORING SYSTEM FOR STUDENTS

To motivate and guide the students for skillful learning, and reduce stress of the students through personal counselling and interaction. It creates a lot of stress, especially for hostel students who leave their families for the first time. Therefore, one solution is a "mentor" who can truly form a bond with the student. Mentoring is necessary for students to achieve emotional stability and promote clarity of thinking and decision making for overall progress. Each teacher is assigned 15-20 students for the entire duration of their studies. Mentors encourage students to participate in co-curricular and extracurricular activities and sports.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Best-Practices-Mentor-Mentee-NCR-MSME.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Best-Practices-Mentor-Mentee-NCR-MSME.pdf</a>
Any other relevant information	<a href="https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Research-paper.pdf">https://www.iptsalipur.org/wp-content/uploads/2022/12/7.2.1_Research-paper.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Organizing the development of communication skills training for students. Our IPT believes in the doctrine that students, therefore special attempt in this regard have been noted that employers look for skills and characteristic in two broad areas: the definition of skills (technical skills) and the allowing of skills (soft skills).

The following efforts and steps are being made by the institute to develop and train students.

**English Language Improvement and Communication Skills:**

A group of expert trainers with extensive sense and experience in English language teaching and community skills development are signed up and modules are developed for freshmen to seniors according to their needs, and programs are launched continuously throughout

**Soft Skills:**

Professional instructors are hired to train students to enrich their skills and help secure a career path through extensive training, group discussions, face-to-face interview techniques, resume writing skills, corporate etiquette, networking electronic, etc. personal development, including aspects such as dress and dress code, greetings, gestures, posture, confidence, and preparation for expected questions.

**Add to Training Workshop:**

Awareness of rigorous student coaching and preparation, current

market trends, leadership / team building qualities, and entrepreneurial opportunities for students. The university held training sessions for students on higher education opportunities and preparation for GPAT exams.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Action Plan for Next Academic Year

1. Institute worked on NEP 2020, students to be motivated for more no of certificate course through online portal and offline also
2. Club activates to be strengthen and students teacher to be motivated for the same.
3. Internship and skill development in field of specialization to be promoted at every level of studies in a every academic year
4. Counseling for career goal fixation for every student to be given prime importance, student's start up to be promoted through MSME and in their regular Project works
5. Gender sensitization and Gender equity to be given priority