



# Institute of Pharmacy & Technology Salipur, Cuttack, Odisha

21-09-10-2021

A meeting was held on 06-10-2021 at 3 pm in the principal chamber for discussion on the following agenda for the development of the Academic Status and following resolutions were made.

Agenda No. 1 - Review of NAAC accreditation process

In the meeting it was thoroughly discussed on various activities of academic and administrative and it was found that all activities, processes and documentation are going on smoothly as normal.

Agenda No. 2 - Re composition of IQAC.

It was unanimously decided and recommended by all members of IQAC that one student (Boy) of name (Uday Kiran Sahoo) and one student (Girl) of name Simalin Biswal shall be included in the IQAC Cell as student nominee from B.Pharm 3<sup>rd</sup> year as effective from 6-10-2021.

Agenda No. 3 - Information to all Departments regarding Submission of documents.

In the meeting it was decided that a order in circular form may be given to all departments to submit the required documents and files, register on or before 7/10/2021.

Agenda No. 4 - Swachh Bhand Mission.

It was decided in the meeting Swachh Bhand Mission shall be conducted regularly.

The meeting was closed with vote of thanks by the coordinator.



**Members of AQIC of Institute of Pharmacy & Technology, Salipur:**

- Prof. Dr. Santosh Kumar Mahapatra (*Chairman*), IPT, Salipur Santosh
- Prof. Dr. Sunil Kumar Kanungo (*Co-Chairman*), IPT, Salipur Sunil
- Prof. Dr. Biswaranjan Mohanty (*Convener*), IPT, Salipur Biswanjan
- Dr. Prabir Kumar Sinha Mohapatra (*Coordinator*), IPT, Salipur Prabir
- Dr. Bhabani Shankar Nayak (*Co-Coordinator*), IPT, Salipur Bhabani
- Dr. Saroj Kumar Patro (*Faculty*), IPT, Salipur Saroj
- Dr. Mrityunjaya Banerjee (*Faculty*), IPT, Salipur Mrityunjaya
- Dr. Amiya Kumar Prusty (*Faculty*), IPT, Salipur Amiya
- Dr. Aswini Kumar Senapati (*Faculty*), IPT, Salipur Aswini
- Dr. Sujit Dash (*Faculty*), IPT, Salipur Sujit
- Mrs. Bipasha Behera (*Faculty*), IPT, Salipur Bipasha
- Dr. Sarat Chandra Dash (*Member Management*), Member, GB, IPT, Salipur Sarat
- Mr. Debasish Sahu (*Senior Administrative*), IPT, Salipur Debasish
- Mr. Dhruva Charan Lenka (*Nominee from Local Society*), Retd. Bank Officer, Chandradeipur, Salipur, Cuttack - 754202, Odisha Dhruva
- Mr. Udaya Kiran Sahoo Sarthak Roy (*Nominee from Students, Boys*), B. Pharm 3<sup>rd</sup> Year, IPT, Salipur Udaya
- Miss. Simalin Biswal (*Nominee from Students, Girls*), B. Pharm 3<sup>rd</sup> Year, IPT, Salipur Simalin
- Mr. Soumya Ranjan Sahoo (*Nominee from Alumni*), IPT, Salipur Soumya Ranjan Sahoo
- Mr. Suchiprava Mishra (*Nominee from Industrialist*), Partner, Bharat Vaisajyam, Bisalyakarani Lane, Madhupatna, Cuttack, Odisha. Suchiprava

Chairman  
IQAC  
12/10/21

Coordinator  
IQAC  
12/10/21



INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR, CUTTACK, ODISHA.  
OFFICE ORDER

No.IPT/02/ 14 /2018, Date:15.12.2018

In accordance to the provisions of All India Council of Technical Education (AICTE) & NAAC guideline, Institute constituted the **Internal Quality Assurance Cell (IQAC)** comprising the following members with the objective to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institute.

Sl. No.	Name of the person	Designation	Position	Signature
1	Dr. U.L. Narayan	Principal	Chairman	<i>U.L. Narayan</i>
2	Dr. S.K. Kanungo	Professor	Member	<i>S.K. Kanungo</i>
3	Dr. P.K. Sinhamahapatra	Associate Professor	Convener	<i>P.K. Sinhamahapatra</i>
4	Mr. M.R. Satpathy	Sr. Asst. cum Accountant	Member	<i>M.R. Satpathy</i>
5	Mr. M.K. Patra	Lab. Assistant	Member	<i>M.K. Patra</i> 15/12/18
6	Swayamprava Behera Regn. No.1703257024	Student, IPT, Salipur	Member	Swayamprava Behera
7	Dr. S.C. Das	Member, GB, IPT Salipur	Member	
8	Uma Kanta Sahoo	Alumni IPT, Salipur	Member	<i>Uma Kanta Sahoo</i>
9	Alekha Chandra Sahoo	Parent	Member	<i>Alekha Chandra Sahoo</i> 7504937103

*U.L. Narayan*  
15/12/18  
Principal

**PRINCIPAL**  
**Institute of Pharmacy & Technology**  
**Salipur, Dist-Cuttack-754202, Orissa**

Copy to: All concerned/IQAC file/ Office order file/Guard file

# INSTITUTE OF PHARMACY & TECHNOLOGY, SALIPUR

AT / P.O. SALIPUR, DIST. CUTTACK, ODISHA, PIN-754202.

(Regd. No.5226/371/1987-88 of Societies Act. XXI of 1860)

(ISO 9001:2015 Certified)

B.Pharm Course Accredited By NBA

Approved by: All India Council for Technical Education, Pharmacy Council of India, & Govt. of Odisha.

Affiliated to: Biju Patnaik University of Technology & Odisha State Board of Pharmacy, Odisha.



Estd.:1982

**Vision:** To generate competent Pharma human resources.  
**Mission:** To impart quality education in Pharmacy with continuous enrichment of knowledge and skill, to inculcate the competitive attitude, leadership quality with ethical approach, to meet the dynamic needs of the global village in all relevant fields.

## Resolution for Re-Composition of Internal Quality Assurance Cell (IQAC)

Date – 21-12-2019

### Background:

For the performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure.

### Circular:

In view of above fact, a meeting was held on 21-12-2019, at 3 pm in Principal chamber for revision for composition of Internal Quality Assurance Cell for Institute of Pharmacy and Technology, Salipur, Cuttack, Odisha.

In this meeting all faculties and senior non- Teaching staff members were present. The meeting was presided by Principal of Institute of Pharmacy and Technology, Salipur.

The principal address the meeting and instructed to Vice-Principal to read out the guidelines for constructing the IQAC given by NAAC.

The Vice-Principal read out thoroughly the guidelines given by NAAC for constitution of IQAC in front of all members of the meeting.

### Objectives of IQAC:

- The IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance.
- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### Goals of IQAC:

- To develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.

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## IQAC – Vision:

- To ensure quality culture as the prime concern for the Higher Education Institutions through Institutionalizing and internalizing all the initiatives taken with internal and external support.

## IQAC Strategies:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- Relevant and quality academic/ research programmes.
- Equitable access to and affordability of academic programmes for various sections of Society.
- Optimization and integration of modern methods of teaching and learning;
- The credibility of assessment and evaluation process;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- Sharing of research findings and networking with other institutions in India and abroad.

## Functions of IQAC:

- Development and application of quality benchmarks.
- Parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Collection and analysis of feedback from all stakeholders on quality-related institutional Processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.

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- Development and maintenance of institutional database through MIS for the purpose of maintaining/ enhancing the institutional quality.
- Periodical conduct of Academic and Administrative Audit and its follow-up.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

## Benefits of IQAC:

- Ensure clarity and focus in institutional functioning towards quality enhancement.
- Ensure internalization of the quality culture.
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.
- Provide a sound basis for decision-making to improve institutional functioning.
- Act as a dynamic system for quality changes in Higher Educational Institutions.
- Build an organised methodology of documentation and internal communication.

## RESOLUTIONS FOR COMPOSITION OF IQAC IN THE MEETING:

After depth discussion and with all members' concern and suggestions, it was anonymously decided that following persons shall be members of IQAC with different role plays as mentioned below.

### Members of IQAC of Institute of Pharmacy & Technology, Salipur:

Prof. Dr. Santosh Kumar Mahapatra (**Chairman**), IPT, Salipur

Prof. Dr. Sunil Kumar Kanungo (**Co-Chairman**), IPT, Salipur

Prof. Dr. Biswaranjan Mohanty (**Convener**), IPT, Salipur

Dr. Prabir Kumar Sinha Mohapatra (**Coordinator**), IPT, Salipur

Dr. Bhabani Shankar Nayak (**Co-Coordinator**), IPT, Salipur

Dr. Saroj Kumar Patro (**Teacher**), IPT, Salipur

Dr. Mrutyunjaya Banerjee (**Teacher**), IPT, Salipur

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**Mrs. Bipasa Behera (Teacher), IPT, Salipur**

**Dr. Sarat Chandra Dash (Member Management), Member, GB, IPT, Salipur**

**Mr. Debasis Sahoo (Administrative), IPT, Salipur**

**Mr. Dhruva Charan Lenka (Nominee from Local Society), Retd. Bank Officer, Chandradeipur, Salipur, Cuttack-754202, Odisha.**

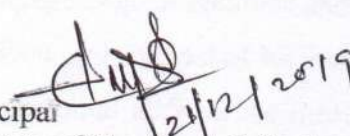
**Mr. Sarthak Roy (Nominee from Students, Boys), B. Pharm 4th Year, IPT, Salipur**

**Miss. Nirupama Panda (Nominee from Students, Girls), B. Pharm 4th Year, IPT, Salipur**

**Mr. Soumya Ranjan Sahoo (Nominee from Alumni), IPT, Salipur**

**Mr. Suchiprava Mishra (Nominee from Industrialist), Partner, Bharat Vaisajyam, Bisalyakarani Lane, Madhupatna, Cuttack, Odisha.**

The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.

  
Principal  
Institute of Pharmacy & Technology,  
Salipur, Cuttack-754202, Odisha.

**PRINCIPAL**

**Institute of Pharmacy & Technology  
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